

**Anderson Creek Academy
Board of Director's Meeting
Minutes
May 10, 2017**

The meeting was called to order by Mr. David Levinson at 7:07pm at Anderson Creek Academy in the MultiPurpose Room. He welcomed board members, staff and guests. A quorum was present.

Board Members Present (all):

David Levinson
Dr. Kerry Agnello
John Werderman
Ann Stein
Andy Barr
Marilyn Levinson
Steve Shotz
Grace Merkle

Guests: Dr. Mary Majors, Dr. Miller, Mrs. Cope, Mr. Haggard, Mrs. Fitzgerald, Ms. Bevins, Mrs. Weymouth, Mrs. Danielo, Mrs. Shaw and Mr. Dingwell

Review of Previous Minutes: Mr. Werderman moved to approve, Mrs. Stein seconded, **motion passed unanimously.**

Chairman's Report: Mr. Levinson reported that Mr. Werderman, Mr. Levinson, Dr. Miller and Mr. Cooper, the school's accountant, had all reviewed Dr. Miller's evaluation of the school, which was all favorable.

Committee Reports:

Academic: Mrs. Merkle reported that the teachers had done a great job preparing for testing; testing still required proctors.

Medical: Dr. Agnello had nothing to report.

Uniform: Mrs. Stein had nothing to report.

Finance: Mr. Werderman reported that the school would end on a positive note. He has started next year's budget and started teachers' contracts.

Building/Grounds: Mr. Barr reported that the additional items for the playground were ordered (including mats for swings). Dr. Majors reported that all is good with the new playground equipment, and that the picnic tables are very appreciated. Mr. Barr will discuss building addition options with the board. Mr. Levinson asked for cost estimates prior to the next board meeting. Mrs. Stein moved, Mr. Werderman seconded, to authorize a maximum \$10,000 architectural and engineering plan. **Motion passed unanimously.**

Head of School Report

Dr. Majors reported 214 enrolled. She indicated that there were very few discipline referrals, and she credited the School Promise with this result. Mr. Levinson asked for wait list information for the upcoming school year to be included in the Head of School Report. Dr. Majors indicated that Mrs. Danielo would add that data by the following day, and the projected enrollment for next year was capped at 240 students.

Dr. Majors continued with Academic Achievement goals, as part of the school's read to achieve program, which would include a possible reading camp for grades 1-3 to increase reading proficiency. The teachers have collected data for recommendations for attendance at the free reading camp (approximately 23 students).

Mrs. Levinson asked if there was a summer reading list. Dr. Majors confirmed that Mrs. Weymouth had worked with Harnett County Library to recommend and check out books. Mrs. Levinson asked for a report which reflected how much reading the students accomplished.

Dr. Majors reported that Mrs. Fitzgerald, as part of academic achievement, had arranged for Dr. Agnello to present a class on bacteria, with the students growing bacteria in class. The Kindergarten classes are working on reading improvement; Mr. Levinson asked that the teacher be commended. Dr. Majors reported on compliance reporting. Dr. Majors reported that Mrs. Weymouth is working on a testing calendar. Dr. Majors further reported that she plans 1 ½ days at the end of next year to close out items at school. Dr. Majors reported that there are three vacancies for which the school has begun to interview: Assistant Principal, 4th and 2nd grades

New Business:

Mr. Werderman reported that Dr. Majors will send the school calendar to parents with a note that the school will confirm start/end times at a later date.

Old Business:

Dr. Agnello moved, Mr. Werderman seconded to accept the Outside Auditor's Financial Statement. **Motion passed.**

Mrs. Levinson reported that there was a change to the draft Board Policy to Governance; Leaders Building Leaders had provided an example, and Dr. Miller has indicated the full policy is not required. Mrs. Levinson will review the policy to pare it down from its current large size.

Mr. Werderman expects to have the Financial Policy by the next meeting.

Mrs. Merkle will update and distribute the draft Administrative Policy prior to the next school year.

Mrs. Levinson reported that Dr. Miller recommended one policy manual with governance, finance, and an employee handbook—one manual in general which covered items also such as Conflict of Interest and Nepotism. The current draft includes items which don't apply to the school. She will review the Board Policy with Mrs. Stein to reduce the policy to only the pertinent items.

Public Comment

There was no public comment.

Closed Session

Mrs. Stein moved, Dr. Agnello seconded to go into closed session at 7:58pm. **Motion passed unanimously.**

Mrs. Stein moved, Mr. Barr seconded to come out of closed session at 9:15pm. **Motion passed unanimously.**

Mrs. Stein moved, Mr. Barr seconded to approve the contract for Mrs. Mangram. **Motion passed unanimously.**

Mrs. Stein moved, Mr. Barr seconded to approve the contract for the second grade teacher. **Motion passed unanimously.**

Adjournment

Mrs. Stein moved, Mrs. Levinson seconded to adjourn. **Motion passed unanimously.**