

**Anderson Creek Academy
Board of Director's Meeting
Minutes
June 14, 2017**

The meeting was called to order by Mr. David Levinson at 7:07pm at Anderson Creek Academy in the MultiPurpose Room. He welcomed board members, staff and guests. A quorum was present.

Board Members Present:

David Levinson
Dr. Kerry Agnello
John Werderman
Ann Stein
Andy Barr
Marilyn Levinson
Steve Shotz

Guests: Dr. Mary Majors, Mrs. Laughlin, Mrs. Danielo, Mrs. Fisher, Mrs. Fitzgerald, Mrs. Weymouth, Mrs. Pealo and Ms. Kuznar.

Board Members Absent:

Grace Merkle

Review of Previous Minutes: Mr. Barr moved to approve, Dr. Agnello seconded to approve the previous minutes, **motion passed unanimously.**

Chairman's Report: Mr. Levinson reported that the school's Finance Committee reviewed the report for this year and for the first quarter of next year. The budget will be ready for the July meeting.

Committee Reports:

Academic: Mrs. Merkle was absent.

Medical: Dr. Agnello had nothing to report.

Uniform: Mrs. Stein reported that there was a 90% reduction in Lost & Found items at the end of the school year. She returned all items with names. The Lending Closet uniform items will be available at orientation. Mr. Levinson asked that the teachers ensure children have uniforms.

Finance: Mr. Werderman reported that with two weeks left in the school year the school is in excellent financial shape. He will be able to field the proposal to add to the school building and is working on teachers' contracts. He will have the following year's budget for the July meeting. Mr. Werderman reported that the insurance coverage and premiums were about the same. Mr. Werderman moved, Mr. Shotz seconded, to accept the insurance proposal by Sentinel Risk Advisors to provide Liability Insurance to the Anderson Creek Academy. **Motion passed unanimously.**

New Business:

Mr. Werderman continued that a Summer Camp is planned for academic improvement. Mr. Werderman introduced Ms. Monica Kuznar, who has been offered the position of Vice Principal. Dr. Majors reported that all families who were contacted

for no-cost academic improvement were receptive. Mr. Werderman moved, Mr. Barr seconded to authorize Dr. Majors to schedule/conduct a one week summer camp for those students who did not meet grade proficiency on their End of Grade tests (EOGs). He also moved to authorize Dr. Majors to schedule those students to retake their EOGs at the conclusion of the Summer Camp. He moved Dr. Majors to spend up to \$7,000 to fund that program and approve compensation agreements for Ms. Kuznar, Ms. White, Mrs. Jenkins, Mrs. Selman, and an Outside Consultant, Louis Held, to administer the program. **Motion passed unanimously.**

Dr. Majors reported a plan for a two week program just for reading using the "Read to Achieve" program. Ms. Weymouth reported that students in grades 1-3 need to improve their reading skills. This will cost between \$20-21k, and will be funded by a grant. There will be two session of two weeks each and classes of 15 students. This will also add 578 books to the library. Mr. Levinson expressed concern about those students who make standards, but are close to the passing score. Mr. Levinson moved, Dr. Agnello seconded, to authorize Dr. Majors to schedule/conduct a "Read to Achieve" Summer School and to operate within the approved budget to fund that initiative. This motion includes the recommendations to approve the Compensation Agreements for Victoria Weymouth, Olivia Johnson and Terri Young to administer the program. **Motion passed unanimously.**

Mrs. Levinson asked to see a report of the results of both Summer Camp and Read to Achieve

Building/Grounds: Mr. Levinson reported that Mr. Barr had made two estimates of the costs of building expansion: 1565 square feet or 2078 square feet. Mr. Levinson moved, Dr. Agnello seconded to authorize Mr. Barr to build a larger facility not to exceed a cost of \$170,000 (variance of 5%). **Motion passed unanimously.**

Head of School Report

Dr. Majors reported a long wait list for the following school year and anticipated that the school would open with full enrollment. Dr. Majors will conduct an analysis and develop a plan for school improvement. Dr. Majors continues to receive compliments on the new playground equipment. She introduced the school's Teacher of the Year, Olivia Fisher (elected by peers). Mrs. Fisher or a representative will attend the Charter School meeting of Teachers of the Year. Dr. Majors reported that the Kindergarten teachers have begun the Fast Forward Reading Assistance program. Mrs. Pealo reported that the program will begin with 5 students who have reading scores to improve. Three students will continue reading over the summer with teacher supervision. Mrs. Pealo will reassess student abilities at the end of the summer. Mrs. Pealo reported that the course was vigorous and robust and could be applied for grades Kindergarten through 5th grade. Ms. Kuznar also gave background information. Mr. Levinson asked expense questions. Dr. Majors reported that the administrative staff has begun to write the school's Disaster Plan, at the accountant's request.

Old Business:

Mrs. Levinson has read the entire board manual in draft and has the understanding that much of it is not required. Mr. Levinson requested an update by July

of what the board should keep. Mrs. Levinson acknowledged and will have the manual ready.

Public Comment

Mrs. Laughlin raised an educator's concern about the number of students in class, citing the school's charter. Mr. Levinson countered with study results, and confirmed that the budget is based on 18 students in Kindergarten and First Grade classes. Mrs. Fisher raised the concern that there was not enough equipment (desks, computers, etc) for all students. Mr. Levinson said the school would ensure we have enough equipment for all students.

Closed Session

Mr. Levinson moved, Dr. Agnello seconded to go into closed session to handle contracts and legal matters. **Motion passed unanimously.**

Dr. Agnello moved, Mr. Barr seconded to come out of closed session. **Motion passed unanimously.**

Mr. Werderman moved, Dr. Agnello seconded to approve teacher contracts per the list provided by Dr. Majors. **Motion passed unanimously.**

Mr. Levinson moved, Dr. Agnello seconded, to approve Mr. Levinson, Mrs. Levinson, Mr. Shotz and Mr. Werderman to represent the Anderson Creek Academy at the upcoming lawsuit mediation. **Motion passed unanimously.**

Dr. Agnello moved, Mr. Levinson seconded, to increase the school day by 30 minutes for 3-5 grades. **Motion passed** (Mrs. Stein abstained).

Adjournment

Mr. Shotz, Mr. Barr seconded to adjourn. **Motion passed unanimously.**