

**Anderson Creek Academy
Board of Director's Meeting
Minutes
October 11, 2017**

The meeting was called to order by Mr. Levinson at 7:02 pm at Anderson Creek Academy in the MultiPurpose Room. He welcomed board members, staff and guests. A quorum was present.

Board Members Present:

David Levinson
Dr. Kerry Agnello
Steve Shotz (via telephone)
John Werderman
Ann Stein
Grace Merkle

Absent:

Andy Barr
Marilyn Levinson

Guests: Dr. Mary Majors, Mrs. Debbie Vannoy, Mrs. Olivia Johnson, Mrs. Victoria Weymouth, Ms. Monica Kuznar, Mrs. Kristina Laughlin, Miss Sarah Bevins, Mrs. Tammy Mangrum, Mrs. Lisa Clifford, Miss Ansley Clifford, Mrs. Adrian-Brooke Murphy, Miss Josalyn Murphy, Mr. Abel Murphy, Mrs. Shaw, and Mr. Michael Boehringer.

Review of Previous Minutes: Mrs. Stein moved, Mr. Werderman seconded, to approve the August minutes with two changes: remove the "k" from Mr. Levinson's name in the first page and complete the name "Whitehurst" at the end of the guest list. **Motion Passed unanimously.** Mrs. Stein moved, Dr. Agnello seconded to approve the September minutes. **Motion passed unanimously.**

Chairman's Report: Mr. Levinson reported for Mr. Barr that the addition to the building should be ready for the official walkthrough by November's board meeting.

Committee Reports:

Academic: Mrs. Merkle deferred to Dr. Majors and Ms. Kuznar.

Medical. Dr. Agnello reported that all teachers and staff had had the opportunity to receive flu shots through the Property Owners Association's Flu Shot Clinic for Anderson Creek Club.

Uniform: Mrs. Stein had nothing to report.

Finance: Mr. Werderman provided school's Financial Statement for July-September 2017 and the school's cash flow statement for July-September 2017. Dr. Agnello moved, Mr. Werderman seconded, to approve August and September Financial and Cash Flow statements. **Motion passed unanimously.**

Building and Grounds: Mr. Barr was absent; Mr. Levinson provided his report during the Chairman's report.

Head of School Report

Dr. Majors stated that she was very thankful to the parent volunteers—they make the biggest difference in the world. Volunteers have worked over 445 hours. Ms. Kuznar presented the Math and English Language Arts goals as included in the School Improvement Plan. Mr. Levinson had questions about the assessment data on the plan goals. Dr. Majors stated that he was correct in some of his observations and explained that the School Improvement Plan is an ongoing document and the assessment/proficiency data on the School Improvement Plan will be updated to include the SY 2016-2017 End of Grade data. Three-year's EOG data will also be included in the plan. STEAM+ classes are also being offered during science classes. Dr. Majors recognized Mrs. Johnson as the Chair of the School Improvement Team. Mrs. Deborah Vannoy presented curriculum of the STEAM+ session "Robotics". Dr. Majors provided the next steps documentation for the Charter School Renewal process (self-study and fee) with due dates. The results from the periodic student assessments called, "NC Check-Ins" will be used to inform the mathematics instructions for grades 4 and 5. Library improvement continues with reading-leveled mobile carts being loaded and set up for check in/check out. Dr. Majors recommends we relook the performance percentage data for continual school improvement.

New Business:

All covered in previous discussion.

Old Business:

Board Policy. Mrs. Stein stated that she would cross reference the respective policies with Ms. Kuznar and review the board policy with Mrs. Levinson on the current draft before the next meeting.

Finance Policy. Mr. Werderman stated he needed to finish.

Administrative Policy. Dr. Majors will send the current draft to all board members before the next board meeting. Dr. Majors reminded all that the state reviews school policies as part of the Charter Renewal process.

Public Comment

Mrs. Murphy asked about the duties of the proposed Safety Patrol. Dr. Majors stated that this group of student volunteers would assist the school.

Closed Session

No closed session.

Adjournment

Mrs. Stein moved, Mr. Werderman seconded, to adjourn. **Motion passed unanimously at 8:32pm.**