

**Anderson Creek Academy
Board of Director's Meeting
Minutes
December 13, 2017**

The meeting was called to order by Mr. Levinson at 7:07 pm at Anderson Creek Academy in the MultiPurpose Room. He welcomed board members, staff and guests. A quorum was present.

Board Members Present:

David Levinson
Andy Barr
Dr. Kerry Agnello
Steve Shotz
John Werderman
Ann Stein

Guests: Dr. Mary Majors, Ms. Kuznar, Mrs. Mangrum, Ms. Anderson, Mr. Haggard, Mrs. Murphy, Dr. Held, Mr. Adelberg

Absent:

Grace Merkle
Marilyn Levinson

Review of Previous Minutes: Mr. Werderman moved, Dr. Agnello seconded to approve the November minutes with corrected spelling of "Christina". **Motion Passed unanimously.**

Chairman's Report: Mr. Levinson had nothing significant to report.

Committee Reports:

Academic: Mrs. Merkle was absent. Dr. Majors will cover during her report.

Medical. Dr. Agnello had nothing to report.

Uniform: Mrs. Stein reported that the school uniform lending closet is overflowing with donations available to all families.

Finance: Dr. Agnello moved, Mr. Shotz seconded, to approve all financial reports. **Motion passed unanimously.** Mr. Werderman described a no-cost professional development program for board members available for one year. Mrs. Stein requested that board members identify which email members wanted associated with this product.

Head of School Report

Dr. Majors reported on the updated School Improvement Plan which she has reviewed with the staff. Dr. Majors prepared a Middle School planning booklet for the board chairman. Mr. Levinson asked for a meeting with the leadership of Ascend Academy, a new local charter school planned for grades 6-12 grades. Dr. Majors reported that the state approved the Beginning Teacher Support Plan. Dr. Majors reported that a First Grade teacher, due to a military family move, has submitted her resignation. Mr. Levinson directed Dr. Majors to hire a replacement. The Scholastic Book is complete and 12 parents attended the parent Question & Answer meeting. The

school has purchased new chapter books for classroom instruction and volunteers logged 340 hours this month. The Fourth Grade class attended the Nutcracker Ballet. Mr. Levinson inquired if the Fifth Grade will attend a play this spring. Dr. Majors delivered the Agenda Packet for the Office of Charter School visit planned for February 6, 2018; the outbrief by the office is scheduled for 10:30am. Mrs. Stein to request that Leaders Building Leaders' instruction for the board begin at 10:30am. Dr. Majors reported that the school conducted a lockdown drill that week and that the Harnett County Emergency Management System and Fire Department were very complimentary of the school and students' preparation and performance. The school also completed testing for English language learners. The NCDPI recognized that the school met academic growth for the previous year and could post the award on school information. Mr. Levinson approved the posting of this information in paid advertisement. Dr. Majors also stated that the school had earned a "B" grade.

Old Business:

Construction is now complete and on budget. Not all furnished.

Board Policy. Mr. Levinson had three changes to the Board/Governance Policy:

- 1) All grievances will be in private, not public.
- 2) The title is "Treasurer/Controller"
- 3) That the Secretary/Chairman actions be changed to, "Secretary, with approval of the Chairman"

Mr. Levinson moved, Mr. Werderman seconded, to approve the board policy with the recommended changes. No discussion. **Motion passed unanimously.** Mr.

Levinson moved, Mr. Barr seconded, to change the title from "Board" to "Governance Policy under constant review." **Motion passed unanimously.**

Finance Policy. Mr. Werderman stated that the finance policy is not yet complete.

Administrative Policy/Employee Handbook. Ms. Kuznar stated that this could be finalized with the completion of the governance policy.

Public Comment

There was no prior submission for a public comment by anyone present. Mr. Levinson opened the floor for public comment. Mrs. Brooke Adrian Murphy and Ms. Mimi Anderson spoke.

Closed Session

Mr, Levinson reported that there was no need to go into closed session.

Adjournment

Mr. Levinson moved, Mr. Shotz seconded, to adjourn. **Motion passed unanimously at 8:07pm.**