

**Anderson Creek Academy
Board of Director's Meeting
Minutes
January 10, 2018**

The meeting was called to order by Mr. Levinson at 7:02 pm at Anderson Creek Academy in the MultiPurpose Room. He welcomed board members, staff and guests. A quorum was present.

Board Members Present:

David Levinson
Grace Merkle
Marilyn Levinson
Dr. Kerry Agnello
John Werderman
Ann Stein

Guests: Dr. Mary Majors, Ms. Kuznar, Mrs. Mangrum, Mr. Haggard, Ms. Danielo, Miss Kiera Keck, Mrs. Vannoy, Mrs. Shaw, Ms. Gibbs.
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Absent:

Andy Barr
Steve Shotz

Review of Previous Minutes: Mrs. Stein moved, Mr. Werderman seconded to approve the December minutes. **Motion Passed unanimously.**

Chairman's Report: Mr. Levinson reminded all that there would be no board meeting in February; the board will attend its annual Professional Development Seminar. Mr. Levinson reported that he is working with Capital Bank and a company that uses USDA on refinancing the mortgage. The report on Advanced Courses will be the Head of School report.

Committee Reports:

Academic: Mrs. Merkle reported that the staff has projected which students need assistance prior to End of Grade testing. She also requested more teacher parking. Mr. Levinson requested a report on the maximum number of teachers and staff we have present at one time and the number of parking spaces.

Medical. Dr. Agnello has recommended updates to the peanut policy, based on updated guidance from the American Academy of Allergy, Asthma, and Immunology. Dr. Agnello will prepare a list of recommended items that parents and teachers could bring to school.

Uniform: Mrs. Stein requested any teacher and staff recommendations for the uniform policy by the end of February.

Finance: Dr. Agnello moved, Mrs. Levinson seconded, to approve the December financial reports. **Motion passed.**

Head of School Report

Dr. Majors reported that the school has reviewed the remedial items for the End of Grade tests. Staff professional development planned. Dr. Majors presented an

update on planned field trips, which are part of the school culture. Mr. Levinson shared his thoughts on funding of field trips and fund raising. The Financial Committee will review the annual field trips costs and possibilities for funding within the budget. The enrollment for the 2018-2019 School Year begins on 15 January and is open for 32 days. Notices appeared in the Dunn Daily Record. Dr. Majors introduced the new First Grade Teacher, Ms. Renee Gibbs.

Old Business:

Finance Policy. Mr. Werderman stated that the policy is not yet complete.

Administrative Policy/Employee Handbook. Ms. Kuznar will send it to Mrs. Stein so that she may forward it for board review.

Public Comment

No public comment.

Closed Session

Mr, Levinson reported that there was no need to go into closed session.

Mr. Werderman moved, Dr. Agnello seconded, to approve the employee contract for Ms. Gibbs. **Motion passed unanimously.**

Adjournment

Mr. werderman moved, Dr. Agnello seconded, to adjourn. **Motion passed unanimously at 8:27pm.**