

**Anderson Creek Academy
Board of Directors' Meeting
September 12, 2018**

Present: Mr. Levinson, Mrs. Levinson, Mrs. Stein, Mr. Barr, and Mr. Shotz (via telephone)

Absent: Mrs. Merkle, Dr. Agnello

Guests: Dr. Majors, Ms. Kuznar, Mr. Hopper and Mr. Adelberg

Mr. Levinson called the meeting to order at 7:15pm.

Chairman's Report Mr. Levinson stated that, when the charter school was opened, he had a number of goals for the school. At this time, with much hard work and teamwork, the school has achieved all of those goals. The School Promise positively affects scholar performance. Mr. Levinson moved that, effective midnight that evening, he would resign as the chairman and he wished to nominate Mr. Werderman as the chairman. Mrs. Levinson seconded. **Motion passed unanimously.** Furthermore, Mr. Levinson would remove Mr. Werderman as a member of the Grievance Committee. Mr. Werderman recommended that Mr. Shotz serve as the Chair of the Finance Committee.

Mr. Levinson announced, that in his role as Chairman, he would set a new committee to nominate a new board member (or two), and appointed Mr. Werderman as the head of the nominating committee. The committee is to present their results at the October meeting.

Committee Reports

Academic: Ms. Merkle reported via written presentation:

Our new school year began with all new teachers reporting on August 13, 2018. They had two weeks of Professional training. The first two days were spent with welcome and orientation. Subjects that were covered were Professional Licensed, lateral and non-licensed teachers. We had Courtney Samuelson, the Charter School Teacher of the year come and speak to our staff on educational issues. We also had our partnership school Methodist University, Patricia Fecher, spokesperson come and give us information on professional development courses being offered.

All staff participated in doing CPR and had hands on training and we are now certified through the American Heart Association. On the 16th of August, Dr. Tom Miller came and presented information on forming a Critical friends group. Also had speakers from Fort Bragg come and give information on different things they do. Mr. Gerhard Gueverra, the School Liaison officer for Ft. Bragg schools also presented some slides showing the different activities that they do for the schools.

Teacher training for the ELA Standards and Math Standards were covered as well as going through the Employee Handbook and Parent-Student Handbook. Crisis Prevention training was given to a small group in the school. Health training was

presented by Dr. Kerry Agnello. It was well received by the staff as Dr. Agnello did a great job.

Also had Substitute training and this was done by Ms. Laughlin, one of our teachers. Full time teachers were also given information on 401K and Colonial Insurance. We had Meet the Teacher night for all grades and parents and students came. On the 30 of September we had Open House from 5:30 to 7:45. Everyone was present and the parents along with their children came to the Open House - Great night.

Medical: Dr. Agnello reported via written presentation:

All teachers and staff successfully passed the annual medical training held on Aug 21st at the school.

The pads on our AED (both adult and pediatric) expire this year. They are generally good for 3-4 years. I would like to propose we purchase new pads at the price (exceeds \$300, attached cost).

Mrs. Stein recommended the purchase of new AED pads. Mr. Werderman, as the current financial committee chair, approved.

Uniform: Mrs. Stein reported the lending closet was very successful before school began; donations continue.

Building: Mr. Barr reported that he and Mr. Hopper had prepared the school for Hurricane Florence.

Finance: Mr. Werderman presented the August financial reports. Mr. Levinson moved, Mr. Bar seconded to approve the August financial reports. **Motion passed unanimously.**

Mr. Werderman recommended the hiring of a new administrative staffmember who could relieve many duties from the Head of School and a new nurse, who would also have Registrar duties. Mr. Levinson moved to hire a new nurse, Mrs. Levinson seconded. **Motion passed unanimously.** Mr. Werderman moved, Mrs. Stein seconded to hire a new administrative staffmember. **Motion passed unanimously.**

Mr. Werderman stated that the school needed to purchase new chromebooks to replace worn equipment. Mr. Werderman approved as the head of the finance committee. Mr. Werderman moved, Mrs. Stein seconded. **Motion passed unanimously.**

Head of School Report

Dr. Majors stated that she would like to take scholars to Cape Fear Regional Theater and the Fayetteville Symphony Orchestra.

Dr. Majors outlined the goals for the school improvement plan and stated that many scholars are College and Career ready and have reached grade level proficiency.

Dr. Majors stated that the school appearance always receives compliments from visitors. During a survey at the end of last year, 100% of teachers said the facility was clean and well maintained. This was the only school in the state with a 100% approval rating by the teachers. Mr. Hopper said that he appreciates the opportunity. Mr. Levinson stated that Mr. Hopper was a role model and had outstanding work ethic. Dr. Majors stated that the Executive Director of the Association of Charter Schools recently visited and was in awe of the school and how beautiful the building was.

The school will send Mrs. Johnson to an elementary education conference for professional development.

On September 11, 2018, the school hosted a ceremony to recognize the 9/11 attacks. Dr. Majors sent an article to the Dunn Daily Record. Mr. Levinson reminded Dr. Majors that he wanted to approve all press releases.

Old Business

Mr. Werderman stated he would update the Finance Policy for October.

New Business

Mr. Werderman stated that the relationship with Ascend Leadership Academy is going well in the sharing of the PE teacher. Many previous ACA students take the bus to the new charter middle school. Mr. Levinson asked if Ascend has a wait list.

Mr. Werderman stated that the 2018-2019 ADM will have about 255 vice 250, to allow for the usual loss of students mid-year.

Mr. Werderman congratulated Dr. Majors and Ms. Kuznar on ACA's excellent EOG scores.

Public Comment Period. There were no requests for public comment. Dr. Majors stated that ACA started a Twitter account for weather updates or to share school accolades.

No Closed Session.

Mr. Levinson moved, Mrs. Levinson seconded, to adjourn. **Motion passed unanimously at 7:58pm.**

Next Board Meeting October 2018