



**Anderson Creek Academy
Board Meeting Minutes
November 14, 2018
7:00 PM**



Present:

Mr. Levinson and Mrs. Levinson(via Phone), Mrs. Stein, Mr. Shotz, Mrs. Merkle, Dr. Agnello, and Mr. Werderman

Absent:

Mr. Barr

Guest:

Dr. Majors, Ms. Kuznar, Mrs. Sheeley, Mr. Haggard, Mr. Adelberg, Mrs. Haggard, Mr. Linder, Mrs. Shotz, Mrs. Vannoy, Mrs. Johnson, Mrs. Mangrum, and Mrs. Adelberg

Board Chairman, Mr. Werderman called the meeting to order at 7:00 p.m; quorum was present.

Previous Minutes: Mrs. Stein moved, Dr. Agnello seconded, to approve September minutes with the changes: Mr. Levinson resigned as Chairman, not Director, and remove "in the next 30 days" from the new board member timeline. **Motion passed unanimously.**

Mr. Shotz moved, Dr. Agnello seconded, to approve the October minutes. **Motion passed unanimously.**

Chairman's Report:

Mr. Werderman reported that through the efforts of Dr. Majors and Mr. Cooper, the annual audit was completed on time. Dr. Majors reported the school's renewal should be on track.

Committee Reports:

Academic: Mrs. Merkle reported that ACA sent Mrs. Johnson and Mrs. Weymouth to an Elementary Conference and will share best practices with the staff. ACA conducted Steam Harvest Day; there were many volunteers, completed stations in different rooms, writing assignments and Mr. Hopper cooked hotdogs. ACA conducted a Q&A session on Health, Wellness and Nutrition; NC Assessments in November; NC Check In and with the School Principal of Ascend Charter School which serves grades 6 and 7.

Medical: Dr. Agnello reported that she replaced all AED adult pads and will do the same for child pads when they arrive.

Uniform: Mrs. Stein had no report.

Building: Mrs. Stein recommended discussion for beehive boxes and repainting of the playground map by the Boy Scouts be delayed until Mr. Barr could complete the report.

Finance: Mr. Werderman reported four months into the fiscal year, the school finances are going extremely well. The annual audit was completed on time with no exceptions. He reported the new 4th grade teacher has STEAM and 12 years' of teaching experience, and has a parents' meeting scheduled for 19 November. Mr. Werderman moved, Mr. Shotz seconded, to approve the employment contract. **Motion passed unanimously.**

Head of School Report:

Dr. Majors presented letters of Resignation of Mrs. Becky McCartan and Mrs. Katherine Norris, both departed due to personal reasons. She reported a volunteer hours and proposed potential lottery dates. Mr. Levinson recommended to advertise divided grade pre-5th and pre-6th classes, to challenge students, and potentially increase applications. Dr. Majors will research that proposal. Mrs. Stein recommended the possibility of testing students for advanced placement before they depart ACA, and can be placed in advanced classes in middle school.

Mrs. Vannoy and Mrs. Mangrum presented the draft School Improvement Plan for review by the board. Dr. Majors asked for board review and feedback. Mrs. Mangrum asked for feedback by November 30.

Old Business:

New Board Member(s) Dr. Agnello reported that she, Mr. Werderman and Mrs. Levinson proposed an application for new board member(s) which could be distributed by email or hard copy. Applications open December 1, deadline January 31, and may be sent to Dr. Agnello.

Finance Policy Mr. Werderman reported that the finance policy would be ready for the December meeting.

CFC Ms Kuznar reported the Combined Federal Campaign is from September 10th, 2018 through January 11th, 2018. CFC signs are at the external gates and at the main office. ACA sent home flyers. Ms. Kuznar explained that CFC is a way for the federal employees to donate to federally approved organizations. Ms. Kuznar stated that donations exceeded \$1,500 last year and were used to purchase books which related to Month of the Military Child activities.

Fayetteville Symphony - Mrs Levinson asked about the annual Fayetteville Symphony engagement with ACA. Discussion of options ensued. Ms. Kuznar will research.

Theater visit for Fifth Grade: ACA 5th grade students will attend *The Best Christmas Pageant Ever* with Cape Fear Regional Theater. Mr. Werderman stated this will be at no cost to ACA students.

Activity Fee Mr. Werderman asked for the status of payment of activity fee (one-time cost to scholars for all field trips in this school year). Ms. Kuznar stated payments still due.

Public Comment: (None previously requested; Chairman took comments from the attendees). Mrs. Johnson requested to know if her class trip to Museum of Life and Science in Durham was approved. Dr. Major stated it was already approved.

No closed session.

Mrs. Stein reminded the board that they had not voted on October financials. Mr. Shotz moved, Dr. Agnello seconded, to approve the October Financial Reports. **Motion passed unanimously.**

Adjournment. Mr. Shotz moved, Mr. Werderman seconded, to adjourn at 7:53pm. **Motion passed unanimously.**