



Anderson Creek Academy
Board of Directors' Meeting
Minutes
August 12, 2020



The chairman called the meeting to order at 7:01pm at Anderson Creek Academy virtually due to COVID 19. He welcomed board members, staff and guests. A quorum was present.

Board Members Present:

- Ken Adelberg
- Dr. Kerry Agnello
- Andy Barr
- Lisa Clifford
- Karen Jones
- Wes Martin
- Grace Merkle
- Ann Stein
- John Werderman

Guests: Mr. Council, Dr. Majors, Mr. Wheeler, Ms. Johnson, Ms. Cope, Ms. Daniello, Ms. Kerry Jones, Mr. Pelham, Ms. Young, Mrs. Werderman

Board Members Absent:

- Steve Shotz

Mrs. Clifford moved, Mr. Barr seconded, to approve the 8 July minutes. Mr. Werderman stated three contracts were passed; Mrs. Stein confirmed that both her rough minutes and the rough minutes from Ms. Kuznar reflected only 2 contracts. **Motion passed unanimously.** Mr. Adelberg moved, Dr. Agnello seconded, to approve the 28 July minutes. **Motion passed unanimously.**

Chairman's Report

The chairman's information will be included in other reports.

Committee Reports

Academic Student enrollment is 296 as of 4pm, with six pending students. A discussion ensued of parents' desires for remote or in person school. ACA will conduct Meet the Teacher Night 13 August, virtually. ACA is distributing information and also posting information on the website. Mr. Council recognized the teachers and staff who were outside all day to issue information and Chromebooks. ACA has a plan, working within state guidelines. ACA was able to accommodate having siblings attend together. Currently, additional Chromebooks are on backorder. Mr. Council thanked the local community for their assistance in filling two teaching positions. Mr. Werderman reassured all that there were no classrooms without teachers. Mr. Council would like to bring Mrs. Jones into the ACA staff on board as a Curriculum Coordinator. Mr. Werderman said he could not think of a better candidate. He reminded all that she will remain on the board as a nonvoting member. Mr. Council confirmed this position will require 20 hours per week. Mrs. Clifford moved, Mr. Adelberg seconded, for the employment agreement. **Motion passed unanimously.** Mrs. Jones said she felt honored and feels the school is very well prepared. Teacher and Staff Medical Training has been completed. The training and discussion helped to reduce the teachers' and staff's concerns and stress levels. Mr. Werderman congratulated Dr. Agnello for the excellent presentation at the ACA Town Hall; Mr. Council agreed and expanded on the excellent presentation. Mr. Council

said that when people come through ACA's doors, they are happy to be here. All are helping to get ready and are want what is best for the students. Mr. Council appreciates the assistance to ensure ACA is on top of things. This is a team effort between the community and the school.

Medical Dr. Agnello reported that Policies and Procedures for COVID-19 have been written and added to the Emergency Action Plan for ACA. Annual Medical Training for all Teachers/Staff took place on Tuesday, 11 Aug 2020. Medical Protocols for arrival/dismissal will be finalized this week and will be further revised as needed. Isolation area being created for students/staff who have symptoms consistent with COVID-19. Personal Protective Equipment (KN95's, surgical masks, face shields, thermometers (9), gowns, and surgical masks) has been acquired. The Nursing Office has collaborated with Mr. Hopper the Custodian and ordered all supplies needed for cleaning, disinfection, and sanitization. Defibrillator was interrogated and found to be operational on August 11, 2020.

Uniform Mrs. Stein reported that volunteers set out over 400 uniform items for ACA families in July. All known vendors confirmed receipt of new logo and update of their versions are in progress. All previous old logos are permitted with no wear out date; at least 10% of the polos in uniform closet have original logo. Uniform policy is updated on the website. For SY 2020-2021, the HOS Uniform letter draft was submitted to HOS. Many thanks to Mrs. Sheeley, Ms. Young and Ms. Danielo for their assistance.

Public Relations Mrs. Clifford reported that she is working on a lot of future Public Relations information. She is also working information for the website.

Building Mr. Barr reported the Parking Lot/Ingress Addition was completed today. Ground cover is established around parking. He and Mr. Hopper have a plan to move the dumpster. He has a plan for the Emergency Lane and Temporary Mobile Office Trailer. He has final plans for the ingress, including cones and arrows. Dr. Agnello recommended a Bright Arrow message with instructions. A discussion ensued on traffic management. Mr. Barr said that Greenview is set up to complete the landscaping on Friday. Mr. Werderman asked for the status of additional cleaning Staff. Mr. Council confirmed he should have confirmation the following day of an additional teammate to work with Mr. Hopper after school. Mr. Werderman confirmed ACA will do all they can to protect the students and staff and keep them safe without sparing any expense. Mr. Barr stated walking path maintenance is scheduled for August 14.

Financial Report Mr. Werderman confirmed that ACA has not received state funds yet, but ACA was able to pull funds from savings to cover expenses. Mr. Barr moved, Mr. Martin seconded, to approve all July financial reports. **Motion passed unanimously.** Mr. Barr moved, Dr. Agnello seconded, to approve the two new teacher contracts. **Motion passed unanimously.** Mrs. Clifford moved, Mr. Adelberg seconded, to accept the Administrative Compensation Agreement. Mr. Werderman stated that the budget reflects over \$100k in COVID costs; ACA is spending the COVID funding to protect the safety of students and staff. Mr. Adelberg moved, Mr. Martin seconded, to approve the budget, predicated on 300 aggregate students. Mrs. Clifford says she is on the committee with Mr. Werderman and he is meticulous about every aspect of the school and the sound financial position. Mr. Werderman says Mrs. Clifford keeps him on his toes. **Motion passed unanimously.** Mr. Werderman stated Carolina Therapy Contract for this year are the same rates as previously. Mr. Barr moved, Dr. Agnello seconded to approve the Carolina Therapy contract. **Motion passed unanimously.** Additionally, Mr. Barr continues plans and documents for the school expansion. Mr. Werderman stated no vote necessary, but wanted to give board members a chance to ask questions.

Head of School Report Mr. Council presented during Academic Committee, but reiterated that he was thankful for all the work to complete commitment forms; about 40 remain to be completed. ACA shared information during Meet the Teacher night. Mr. Council feels very good about what ACA is doing. Dr.

Majors presented information on Title IX. Contact information, training materials and policy will be posted on the website. ACA Title IX Coordinator is Mrs. Tammy Athnos. Dr. Majors stated, "Title IX protects people from discrimination based on sex in education programs or activities that receive Federal financial assistance". Dr. Majors thanked all, especially the school psychologist about the preparations. Mr. Martin acknowledged the appreciation and stated he was glad to be of assistance. Dr. Majors stated that ACA will give incentive awards, two bicycles. Mr. Council said that currently all COVID 19 student documentation is complete. Mr. Werderman confirmed that a student will attend virtually until documentation is completed; Dr. Agnello confirmed that is the only way to go.

New Business No new business.

Old Business No old business.

Public Comment There were no requests for public comment. Mr. Werderman confirmed that those who had corresponded to the board email were appreciative for the responses they received. He opened the floor and asked if Mr. Wheeler had any questions. Mr. Wheeler asked about masks ordered which was discussed at a previous board meeting. Mr. Council stated ACA had masks coming from "all directions": 5 masks for each student and staff that were available through governmental support as well as the cloth Lands End masks ordered for all students and staff. No further comment.

Closed Session No closed session.

Mr. Council had a personal comment: he and his family has moved to the Anderson Creek area and is happy to be here and part of the community.

Adjournment Mr. Barr moved, Dr. Agnello seconded, to adjourn the meeting. **Motion passed unanimously.**

Meeting adjourned at 8:02pm.

Next Board Meeting September 9, 2020