



**Anderson Creek Academy
Board of Directors' Meeting
Minutes
September 9, 2020**



The chairman called the meeting to order at 7:01pm at Anderson Creek Academy virtually due to COVID 19. He welcomed board members, staff and guests. A quorum was present.

Board Members Present:

Ken Adelberg
Dr. Kerry Agnello
Andy Barr
Lisa Clifford
Karen Jones
Wes Martin
Grace Merkle
Steve Shotz
Ann Stein
John Werderman

Guests: Mr. Council, Dr. Majors, Mr. Wheeler, Mrs. Sheeley, Ms. Johnson, Ms. Daniello, Ms. Laughlin Mrs Werderman

Mr. Barr moved, Dr. Agnello seconded, to approve the corrected August minutes. **Motion passed unanimously.**

Committee Reports

Academic Mrs. Jones reported that ACA has ordered Mackin Digital Library. The teachers are working very hard. She gave kudos to the staff, as they are doing an incredible job. Mr. Council noted a current enrollment of 307, with 308 projected for the following day. Mr. Council thanked Mrs. Sheeley several other staff members for meeting the challenge and achieving an ADM of 304 students. They completed over 127 telephone calls and emails to reach out to potential ACA families. He said we cannot say enough about the staff and scholar' infectious positive attitudes. ACA has hired two part time custodians, Ms. Smith and Ms. Crawford for COVID mitigation. Mr. Council thanked the board for their support. Mr. Werderman reminded all that the ADM is based on a 20 day average, and congratulated Ms. Sheeley and the entire team for the truly outstanding job. The attendees are a combination of those attending in person and virtual, and completely virtual. The Group A and Group B concept is working very well, despite the teachers creating a lesson plan that works for all. ACA is using 180 degree panoramic cameras and wireless microphones. The teachers work to engage those who are remote. ACA highlights the critical role of expectations. ACA learned a lot of lessons about remote learning, starting with the spring experience. Mr. Council feels good about where we are—teachers are able to get between 90% and 100% of the remote students engaged. He said Ms. Laughlin has been leading the other teachers on best practices and has helped to keep things running smoothly. He said some of the changes have been very positive. He says afternoon loadout has been between 15-18 minutes only. The staff is working very hard. Mr. Council and Mr. Werderman stated that Mr. Barr's ingress solution has been very helpful. Mr. Council says traffic is not backed up on Ray Road. Mr. Council says that he has been working to teacher openings and Mr. Haggard has filled in to help. Mrs. Jones is resigning as Curriculum Coordinator. Mrs. Jones put her house on the market, it sold in 2 days, and she will move soon. Mr. Council said he does not have the words to express his appreciation for Mrs. Jones. Mr. Werderman

said this will be Mrs. Jones' last board meeting. Mr. Council said plans for the upcoming Patriots' Day includes plans to include all. The scholars will lead two ceremonies; Mr. Council hopes to video the ceremonies. Mr. Werderman said Mr. Council sends frequent messages to families.

Medical Dr. Agnello reported that, while tomorrow could be different, as of 2 ½ weeks into school, no COVID+ cases. This is a testament to all the efforts of teachers and staff. She commended the good work, good reporting and good safety measures. ACA decided to investigate disposable pediatric masks and purchased 500 which should arrive within the week. She stated that because 2nd Grade is so large, meeting in the STEAM+ room, she recommends the purchase of additional HEPA filtered systems. ACA will weigh options on playground and classroom challenges. Dr. Agnello reported that while there are almost no reported cases due outdoor activities for kids, ACA will be proactive. She wanted to thank everyone for efforts and diligence. Mr. Werderman stated that since the cost of the HEPA filter systems for classrooms is so low, don't even hesitate and gave on the spot approval to purchase for every classroom; he feels those efforts will help keep ACA safe and healthy. Dr. Agnello confirmed that a system in each classroom will be very helpful; she stated these are like the HEPA systems in aircraft. Mr. Werderman confirmed he will speak with Mr. Council to approve; Mr. Council said, "Consider it (the purchase of HEPA filter systems for all classrooms) done."

Uniform Mrs. Stein reported that uniform donations continue; lending closet available to all.

Public Relations Mrs. Clifford reported that she is working to get information out and is assisting to find good substitute and replacement teachers.

Building Mr. Barr reported the Parking Lot/Ingress Addition is completed. The temporary office trailer passed its inspection. The final contracts for the school addition are with the architect to be completed this month. The survey and maps are completed and will be submitted to the Harnett County Development Review Board. The path to the school has been maintained and more work may be needed again when the weather passes. HVAC maintenance for classrooms will be completed when school is not in session; maintenance for attic will be completed when school is in session. Mr. Barr stated the HVAC team has a very strict policy for safety and medical concerns; the team will even work Sundays until completed (which is unprecedented). Mr. Barr stated that with the extra cleaning and supervisory duties, Mr. Hopper has no time for Landscaping. Given the circumstances, Mr. Barr recommends a third party come in to take over the task. With a standing contract, a higher standard of landscaping may be maintained than the current twice yearly touch-point. This will cost \$1500 per month and will cover ground cover, mulching, and fertilizing. Mr. Barr recommends external landscaping services for at least for this year, possibly permanently with the extra classrooms projected. Mr. Barr confirmed that this yearly service (\$18k) would eliminate the semiannual service (\$6k). Mr. Adelberg moved, Mr. Martin seconded, to hire annual landscaping service. Mr. Barr confirmed the service provider with the best service and lowest bid was Greenview. Mrs. Clifford stated that ACC neighbors have concerns with Greenview. Mr. Barr stated that, based on his personal experience of 4 landscaping companies in 11 years, Greenview is the best. Mr. Barr stated that less than 1% of the ACC neighbors have reported any dissatisfaction, and Greenview handles those issues on a case by case basis. Mr. Werderman confirmed those were good questions and stated that the Board approve a contract for the remainder of the year and then reassess. Mrs. Clifford stated it was key that ACA have

the right to not renew the contract. Dr. Majors asked that the area around the Observatory be maintained. **Motion passed.** Mrs. Clifford voted against.

Financial Report Mr. Barr moved, Dr. Agnello seconded, to approve the September financial statements. Dr. Agnello asked for estimates on state funding. Mr. Werderman confirmed ACA received some in August, and were nearly current for the state, but not for county. Mr. Werderman expects to be current by the end of September. Mrs. Clifford moved, Mr. Barr seconded, to execute the employee agreements for Ms. Jacqui Enslin and Ms. Jessica Cope. **Motion passed unanimously.** Dr. Agnello moved, Mr. Adelberg seconded, to approve the employee agreement for the Adventure Club Supervisor, Ms. Carla Roberson. Mr. Council stated Adventure Club is going well. Mrs. Clifford moved, Dr. Agnello seconded, to approve the contract for the School Psychologist, same rates as previously. **Motion passed unanimously.**

Head of School Report Mr. Council presented during Academic Committee, but reiterated that he was thankful for Mrs. Jones' service and was sad to see her resign.

New Business No new business.

Old Business No old business.

Public Comment There were no requests for public comment. Ms. Laughlin asked if Greenview would work around the playground and Mr. Barr confirmed it would be completed Saturday. Ms. Laughlin asked if there was a plan to bring in a new Academic Committee member. Mr. Werderman stated that with Dr. Majors completing her contract with the school, there was an excellent candidate for that position. Staff thanked Mr. Barr for the HVAC maintenance.

Closed Session No closed session.

Adjournment Mr. Barr moved, Dr. Agnello seconded, to adjourn the meeting. **Motion passed unanimously.**

Mr. Werderman thanked all and stated it would be a year to remember. He encouraged all to stay safe and healthy.

Meeting adjourned at 8:03pm.

Next Board Meeting October 14, 2020