

**ANDERSON CREEK ACADEMY
A Charter School**

Board of Director's Meeting

Minutes

August 10, 2016

The meeting was called to order by Mr. David Levinson. He welcomed board members, staff and guests. A quorum was present. The following were in attendance:

Board Members Present:

David Levinson
Dr. Kerry Agnello
Andy Barr
Ann Stein
Steve Shotz
John Werderman

Guests: Dr. Mary Majors, Grace Merkle, Dr Tom Miller, Shannon Polk, Wendy Pealo, Christina Laughlin, Cindy Danielo, Chrissy Fitzgerald, Debbie Vannoy, and Damien Perez.
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Absent:

Marilyn Levinson

Chairman's Report:

Mr. Levinson indicated that the personnel committee had done a wonderful job and reported that only one position remained open. All contracts were contingent upon approval by the board and completion of background checks. Mr. Werderman moved to approve all employee contracts, including those of Dr Majors; Dr. Agnello seconded. **Motion passed unanimously.**

Mr. Levinson reported that the board would need to establish Co-Trustees of the 401k plan to replace a trustee who had departed. Mrs. Stein moved to nominate Mr. Shotz and Mr. Werderman, Mr. Barr seconded. **Motion passed unanimously.** With the understanding that the Administrator of the 401k plan's responsibilities were to obtain staff signatures for 401k plans, Mr. Werderman nominated Mrs. Stein for this role, Mr. Barr seconded. **Motion passed.**

Mr. Levinson recommended a school name change which would affect the entire charter school to include the website and email addresses. Mrs. Stein stated that all previous uniforms (with old name) would be allowed for wear. Mr. Werderman moved to change the school name to "Anderson Creek Academy, A Charter School". Mr. Barr seconded. **Motion passed unanimously.**

Mr. Levinson reported that the interim Head of School had done an extraordinary job. Dr. Majors had a gift for Ms. Merkle.

Mr. Werderman moved to include Ms. Grace Merkle in the Board of Directors as Educational Chair, effective the following Monday when Ms. Merkle was no longer an employee of the school. Mrs. Stein Seconded. **Motion passed unanimously.** Teachers applauded enthusiastically.

Committee Reports

Uniform Committee, Mrs. Stein reported that the Lands' End School Uniform website would be updated with the new school logo when all actions were complete. Mrs. Stein indicated that the adult draft dress code was with Dr. Majors for review and input.

Combined Federal Campaign Committee, Mrs. Stein reported that the school was approved for the campaign for 2016-2017.

Finance Committee, Mr. Werderman reported that with all costs accounted for the school begins the year with a small surplus.

Medical Committee, Dr. Agnello reported that the school would conduct training on 23 August. Dr. Agnello further reported that the State of NC new Physical would be mandatory on January 1 2017.

Physical Aspects. Mr. Barr indicated that improvements were underway. The committee is researching ways to permanently mount the telescope. The playground has been lowered and the committee began investigations to add additional playground equipment. All security doors are in working order.

School Administrators' Report:

Dr. Majors had a gift for Ms. Merkle.

Dr Majors introduced Ms. Cindy Danielo, IT Specialist, who demonstrated the school website.

Dr. Majors reported that all positions are filled except one. And that the Kindergarten assessments will be completed August 11. An ID check in/check out system has been installed and that work has begun on updating handbooks.

Dr. Majors coordinated for a complimentary environmental scan of the school, saving the school between \$20k-30k for the assessment. The assessors like the artwork and recommended plaques which Dr. Majors has ordered. The assessors recommended corkboards and bulletin boards. She has instituted a STEAM program to include also "Art and Architecture" into the curriculum.

Dr. Majors reiterated her dedication to project-based learning and reminded all that parents should ask their children, "What did you do today"?

Old Business:

Dr. Miller reported that he would distribute a draft handbook to Mrs. Stein and Mr. Werderman so that it could be distributed to the board for review September 7 so that feedback could be complete before the next board meeting.

Public Comment:

Mrs. Laughlin stated that the current plan is for 19 students in each Kindergarten class which is higher than the previous two years, the recommendation in the charter and the standard for the county. She expressed concern that the high number exceeds the current logistics for laptops and desks (Dr. Majors will address) and that the high number of students will make a top level of performance hard to maintain. Mr. Levinson indicated that to meet funding goals the number must be 19 for the first 20 days but that attrition could be expected. Ms. Laughlin recommended a higher number could be handled with qualified teacher's assistants. Mrs. Pealo suggested to move that additional counted student to a higher grade where class size may not be as critical.

Mr. Levinson thanked all for coming and stated that the open portion of the meeting was concluded.

Closed Session

Mrs. Stein moved to go into closed session, Mr. Barr seconded. **Motion passed unanimously.**

Mrs. Stein moved to come out of closed session, Mr. Barr seconded. **Motion passed unanimously.**

Adjournment

Mrs. Stein moved to adjourn, Mr. Schotz seconded. **Motion passed unanimously.**