

**Anderson Creek Academy  
Board of Director's Meeting  
Minutes  
December 14, 2016**

The meeting was called to order by Mr. David Levinson. He welcomed board members, staff and guests. A quorum was present.

Board Members Present:

David Levinson  
Dr. Kerry Agnello  
John Werderman  
Ann Stein  
Andy Barr  
Steve Shotz  
Grace Merkle

Guests: Dr. Mary Majors, Mrs. Fitzgerald, Mrs. Johnson, Mrs. Laughlin, Mrs. Vannoy, Mrs. Cope, Mrs. Danielo and Mrs. Shaw
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Board Members Absent:

Marilyn Levinson

Review of Previous Minutes: Mr. Werderman moved to approve, Dr. Agnello seconded, **motion passed.**

Chairman's Report:

Mr. Levinson stated that Dr. Majors has found additional sources of funding and that the finance committee was doing an excellent job. This year the school has added a 7<sup>th</sup> period which has been used to regroup and handle administrative matters. For the second half of the school year, the school will have foreign language instruction twice weekly. Three times weekly there will be arts or remedial instruction for the students. Mrs. Merkle can provide instruction in French, German and Spanish, as it is important in today's world to be multilingual. Also, added to the minutes are letters of appreciation from staffmembers Miss Bird and Mrs. Bradford as they departed the school.

Committee Reports:

Academic: Mrs. Merkle reported that the guided curriculum for reading looked beautiful. Miss Weymouth, Mrs. Polk, Mrs. Johnson and parent volunteers have updated the library.

Medical: Dr. Agnello reported updating the paperwork for the acquisition of EpiPens and that all medical policies were current.

Uniform: Mrs. Stein reported that she would report any recommended changes to the uniform policy to the board in March. The school's lending closet was available for any students needing uniform items.

Finance: Mr. Werderman reported that the committee has been monitoring budget and expenses; the school is in good financial shape.

### Head of School Report

Dr. Majors reported 232 students enrolled, 169 on the waitlist. The school has analyzed maps assessments and teachers have plans to differentiate students not meeting score targets. There will be a math curriculum night in February. There will also be Wilson Reading Strategy professional development for the teachers. Dr. Majors shared that a student was injured while playing, requiring stitches for a laceration. She complimented the new lettering on the school.

Dr. Majors reported that dates have been determined for the Lottery Date (16 March) with open enrollment opening in January 16 and closing February 16. She will complete the Impact Aid forms for 2017.

The North Carolina Office of Charter Schools will hold a meeting at the school on the evening of 21 February, as it is a centrally located site for many schools. Dr. Majors requested that board members be present. Mr. Levinson asked how many guests would be present and their purpose.

Mr. Levinson also asked when the next MAP results would be complete. Dr. Majors responded that the results would be ready in early January.

Dr. Majors and Mr. Levinson would prepare a letter announcing the foreign language program at the school.

New Business: None

Old Business

Policy and Employee, Administrative, and Finance Handbooks Continued improvement by board teams.

Public Comment:

None

Closed Session

Mrs. Stein moved, Mr. Barr to go into closed session. **Motion passed.**

Mrs. Stein moved, Mr. Werderman seconded to come out of closed session.

Mrs. Stein moved, Dr. Agnello seconded to approve the Employment Agreement of Mrs. Cindy Daniels. **Motion passed.**

Mr. Werderman moved, Dr. Agnello seconded to approve the Employment Agreement of Mrs. Ms. Trina Thomas. **Motion passed.**

Adjournment

Mr. Werderman moved, Ms. Merkle seconded to adjourn. **Motion passed.**