

**Anderson Creek Academy  
Board of Director's Meeting  
Minutes  
January 11, 2017**

The meeting was called to order by Mr. David Levinson. He welcomed board members, staff and guests. A quorum was present.

Board Members Present:

David Levinson  
Dr. Kerry Agnello  
John Werderman  
Ann Stein  
Andy Barr

Guests: Dr. Mary Majors, Mrs. Fitzgerald, Mrs. Johnson, Harper Johnson, Fred Clifford, Mrs. Polk, Mrs. Weymouth, Ms. White, Mrs. Laughlin, Mrs. Vannoy, Mrs. Danielo, Mr. Dingwell and Mrs. Shaw.
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Board Members Absent:

Marilyn Levinson  
Steve Shotz  
Grace Merkle

Review of Previous Minutes: Dr. Agnello recommended one change, Mr. Werderman moved to approve, Dr. Agnello seconded, **motion passed.**

Chairman's Report:

Mr. Levinson read a letter for parents and the press announcing foreign language training.

Committee Reports:

Academic: Mrs. Merkle was absent, but had submitted a copy of the Employee Handbook.

Medical: Dr. Agnello reported that the quarterly Automatic External Defibrillator check was complete, and the device was function.

Uniform: Mrs. Stein reported that she would report any recommended changes to the uniform policy to the board in March.

Finance: Mr. Werderman reported that the schools finances were in good shape.

Building/Grounds: Mr. Barr reported that the gravel drive installed over the holiday break was functioning well. He shared playground proposals.

Head of School Report

Dr. Majors reported 226 students enrolled, 16 withdrawals since day 1. She reported the school is working toward targets for reading and math. The school is planning a math curriculum night on 3 March. Dr. Majors introduced Ms. Martin. Dr. Majors that the school has participated in a local arts festival and that the Anderson Creek Club Women's Club is assisting with tutoring. Dr. Majors reported that 3 scholarships were offered for Enrichments. All students returned safely after winter break, and that the new gravel road was helping with traffic. In regard to compliance reporting, Dr. Majors reported that an audit was scheduled for this week with Northwest

Regional Education Center. They will follow up with a report in 1-2 months. This is an audit for what they did with school teachers last year. Dr. Majors and Ms. Danielo have been finding compliance reporting that has not been completed in the past; the school has received delinquency reports. In regard to teacher recruitment, the school will attend the East Carolina University Teacher Recruitment on 1 March. She has begun to receive applicants for the current vacancy in the administrative team. The teachers have been conducting parent/teacher conferences. The school begins taking applications on 16 January, and will end on 16 February. The school will also announce this in the Dunn Daily Record.

New Business: None

Old Business

Board Policy still in progress. Finance Policy still in committee and Employee Handbook submitted for review.

Public Comment:

None. Mr. Werderman displayed possible soundproofing option in navy for multipurpose room.

Closed Session

Mrs. Stein moved, Dr. Agnello seconded to go into closed session. **Motion passed.**

Mrs. Stein moved, Mr. Levinson seconded to come out of closed session. **Motion passed.**

Mrs. Stein moved, Mr. Werderman seconded to endorse Mrs. Merkle as a non voting member of the board. **Motion passed.**

Mr. Werderman moved, Dr. Agnello seconded, to approve the employment agreement of Mrs. Merkle. **Motion passed.**

Mr. Werderman moved, Mr. Barr, to approve the employment agreement of Mrs. Martin. **Motion passed.**

Adjournment

Mrs. Stein moved, Mr. Werderman seconded to adjourn. **Motion passed.**

Closed Session

The board discussed financial and legal matters.