



## Anderson Creek Academy Board of Director's Meeting July 8, 2020 Virtual Meeting



Mr. Werderman called the meeting to order at 7:05 pm via teleconference and videoconference. He welcomed board members, staff and guests. A quorum was present.

### Board Members Present:

Ken Adelberg  
Dr. Kerry Agnello  
Andy Barr  
Lisa Clifford  
Karen Jones  
Wes Martin  
Grace Merkle  
Steve Shotz  
Ann Stein  
John Werderman

Guests: Dr. Majors, Ms. Kuznar, Ms. Danielo,  
Mr. Wheeler, Mr. Council

Mrs. Jones moved, Dr. Agnello seconded, to approve the May minutes. **Motion passed unanimously.** Mr. Adelberg moved, Mr. Barr seconded, to approve the June minutes. **Motion passed unanimously.**

**Chairman's Report** Mr. Werderman stated his topics would be covered in other reports.

### **Committee Reports**

**Academic:** Mrs. Jones reported that despite the frequent updates to the Return to School Guidelines, Dr. Majors is well prepared for all contingencies. ACA is working to fill 3 teacher vacancies. Mr. Council begins work on 15 July. Dr. Majors asked for approval for Jumpstart and FastForward programs to be funded for summer school during the last two weeks of July. ACA must use 75% of the funds by 17 August and the remainder can be used through the end of December for afterschool. The target audience is 2<sup>nd</sup> and 3<sup>rd</sup> graders. Mrs. Clifford moved, Mr. Adelberg seconded, to approve 16k for 2 weeks of summer school and \$6k for software purchases. Mr. Adelberg asked for the duration of the JumpStart access; Dr. Majors stated 12-15 months. **Motion passed unanimously.** Dr. stated she would like to have 2 or 3 kindergarten camps that would have parent component, with a cost of \$100. Mr. Barr moved, Dr. Agnello seconded, to host a camp for incoming kindergarten students. Dr. Agnello stated that it would be best to conduct these classes in the building, as long as proper protocols could be followed. **Motion passed unanimously.**

**Medical:** The committee had a busy month! Mrs. Sheeley published the COVID-19 "Initial Plans to Reopen School Infection Control Policy" specific to Anderson Creek Academy. This policy was written based on guidance from StrongSchoolsNC Public Health Toolkit (K-12) as well as additional guidance from NCDPI, CDC, NCSBE, and NCDHHS.

An "Attestation Form" was created for parents/guardians to complete verifying that their scholar has not been knowingly exposed to a person with COVID-19 in the past 14 days and is not currently demonstrating any symptoms consistent with the virus.

All Charter Schools in the state were eligible to receive an initial 2-month supply of PPE (personal protective equipment) to include 3 touchless thermometers (giving us a total of 8), gowns, masks, and face shields. We received our kit on Wednesday, July 1, 2020.

Occupancy/building capacity charts for ACA were reviewed to assess the reality of 6 feet social distancing and/or 50% capacity for each room should the state decide to enforce this plan for school opening. Our assessments would allow for 1/2 of the student body/staff/teachers to be present each day in a 50% capacity (Plan B) situation. This is an improvement over some of the proposals other counties in NC may be forced to implement where only 1/3 of the student body/teachers/staff can be accommodated on any given day (leaving all scholars at 1/3 in-school and 2/3 remote learning situation).

A 3-sided plexiglass “desk-topper” is being considered and a sample is being delivered to the school this week for evaluation.

Annual medical training for all teachers/staff is scheduled for Tuesday, August 11, 2020.

**Uniform:** This was a stellar year for our families who donated over 300 items to the lending closet. The lending closet is overflowing with over 400 items. ACA will have tables available when families can come into the school; COVID 19 and Governor Cooper get a vote on how we conduct orientation. The lost and found had 10 items; the only item with a name was returned to the family. Many thanks to Mrs. Sheeley, Mr. Linder, Ms. Young and Ms. Daniello for their assistance. Mr. Werderman asked about ordering masks for all scholars; Dr. Majors has ordered sample masks for feedback. Mrs. Jones asked if a filter could be added; Mr. Werderman said no.

**Public Relations:** Mrs. Clifford stated the logo is being worked for revisions. She reported preparations are being made to inform parents of HOS transition and for a press release.

**Building:** Mr. Barr reported that parking lot additions and plans for an office trailer are in progress and interior and exterior painting was nearly completed. He has found an architect to draw addition plans. He asks for an increase for the NTE budget. Dr. Agnello moved, Mr. Martin seconded, to increase the parking lot and teacher parking costs from \$130k to \$170 to allow for drainage. **Motion passed unanimously.** Mr. Barr reported that he has spoken to Holmes Security about cameras that can measure temperature for up to 30 people. Mrs. Clifford moved, Mr. Adelberg seconded, to increase the funding from \$5k to \$10k for architectural drawings. **Motion passed unanimously.**

**Finance:** Dr. Agnello moved, Mr. Barr seconded, to approve the June financial statements. **Motion passed unanimously.** Mr. Werderman acknowledged the Federal Grants and the work completed by Dr. Majors and staff to improve financial standing. Mr. Martin moved, Mrs. Jones seconded, to approve teacher employment agreements. **Motion passed unanimously.** Mr. Werderman reported that employment agreements for the administrative staff were in progress and would be ready by August. The ACA budget will be ready in August, pending state guidance. Mr. Werderman reminded all that the contracts for IT Solutions and Leaders Building Leaders were ready to renew, with the same cost as previously. Mr. Adelberg moved, Dr. Agnello seconded, to approve the two contracts. **Motion passed unanimously.** Mr. Werderman acknowledged concerns with the school addition, including COVID.

**Head of School Report - Report sent in separate email.** Dr. Majors gave Mrs. Sheeley kudos for her contact tracing program. Mrs. Legg has completed her Appalachian State Masters Degree. Mrs. Pedago has completed university work and Mrs. Weymouth has become certified for Online Training. ACA staff and board members are registered for 15 July training with DPI.

**Old Business:** No old business.

**New Business:** Mr. Werderman reported that he sent a Revised Sick/Personal Pay Policy to board members for administration and staff. Teachers would be compensated for the change. Mrs. Jones moved, Mr. Barr seconded, to approve the new policy. **Motion passed unanimously.**

**Public Comment Period:** There are no requests for public comment; Mr. Werderman stated the board email received request for assistance; the staff fulfilled the request. Mr. Werderman opened

the floor for any comment. Mr. Wheeler asked if the school had a 10 year plan. Mr. Werderman stated that the school reviews goals and planning every year and reminded all the current growth was first discussed in 2015.

**Closed Session:** Mr. Werderman stated there was no need for a closed session.

**Adjournment:** Dr. Agnello moved, Mr. Barr seconded, to adjourn at 2011. **Motion passed unanimously.**

- **Next Board Meeting August 12, 2020**