

Quick Checklist for School Moves



Connecting Families, Schools & Communities

From the Parent/Guardian

- Student's Birth Certificate
- Student's Health Record (Immunizations, etc)
- Legal Documents as needed
- Proof of Residency/Military Orders

School Information

- Address, Phone Numbers, Other Contact Information
- Course Description Book/Grading Scale (if available for 6th grade and above)

School Records

- Copy of Cumulative Folder (only the copy mailed between schools is considered official)
- Current Schedule
- Report Cards
- Withdrawal Grades or Progress Reports
- Test Scores (Standardized or Special Program Testing, etc.)

Special Programs Records as Appropriate

- Individual Education Plan (IEP)/Individual Accommodation Plan (504)/Gifted Program Description
- English as a Second Language (ESL) or Bilingual Education
- At-Risk or Other Action Plans for Classroom Accommodations

Other Documents and Examples

- Writing Samples and Other Work Examples
- Activities Records (co/extracurricular)
- Community Service or Service Learning
- Other Work or Performance Examples
- Academic Recognitions and Competition Participation

Fort Bragg School Support Service

Phone numbers: 910-432-1023 | 910-643-6661 | 910-396-3338

E-mail: usarmy.bragg.incom-fmwrc.mbx.school-liaison@mail.mil

Website: <http://bragg.armymwr.com/us/bragg/programs/slo-bragg>